

# GRADE CHANGE FORM



Submitted by: \_\_\_\_\_

Student: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Teacher: \_\_\_\_\_

Class: \_\_\_\_\_

School year class was taken: \_\_\_\_\_

Grade Level: \_\_\_\_\_

## Current Grade (%)

1st Quarter: \_\_\_\_\_

2nd Quarter: \_\_\_\_\_

1st Semester: \_\_\_\_\_

## Change Grade to (%)

1st Quarter: \_\_\_\_\_

2nd Quarter: \_\_\_\_\_

1st Semester: \_\_\_\_\_

## Current Grade (%)

3rd Quarter: \_\_\_\_\_

4th Quarter: \_\_\_\_\_

2nd Semester: \_\_\_\_\_

## Change Grade to (%)

3rd Quarter: \_\_\_\_\_

4th Quarter: \_\_\_\_\_

2nd Semester: \_\_\_\_\_

## Reason for Change(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Admin Only**

Lead Teacher Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_